

NCMA Fellow Award Eligibility and Evaluation

Eligibility Requirements

- The nominee must be an NCMA member in good standing.
- The nominee must have a minimum of 50 points to be considered for the award.
- Current NCMA Staff, NCMA Contractors (Paid), and NCMA Consultants are not eligible.

General Submission Requirements

- Completed NCMA Fellow Award Nomination Form (electronic)
- Nominee’s professional resume
- Supporting evidence for each of the evaluation factored points and commitment to continually advance both the concepts and practices of contract management and the NCMA community.

Evaluation Factors

Academic and Professional Training

Bachelors	1
Masters	1
J.D.	2
PhD	2
NCMA Certifications: CPCM (3 points); CFCM/CCCM (2 points each); and CCMA (1 point)	8
Government Federal and State Contracting Certifications based on CMS: DAWIA Level III, FAC-C Level III, and ICCM-D/ICCM-F Level III (1 point each)	2

Non-NCMA and Ancillary Profession Certifications: (e.g., FAC-PPM, SAS, CPA, CPM, CPL, PMP, CCMP, SRM etc.)	1
NCMA CMLDP Program, NCMA Executive Leadership Program (2 points each)	4
Subtotal (21 Maximum)	21

Work Experience in the CM Profession

5 - 7 years of experience	1
8 - 10 years of experience	2
11 - 14 years of experience	3
15 - 20 years of experience	4
21+ years of experience	5
Subtotal (5 Maximum)	5
Leader with a team of 1-9 professionals	1
Leader with a team of 10-20 professionals	2
Leader with a team of 21-50 professionals	3
Leader with a team of 50+ professionals	5
Subtotal (5 Maximum)	5

NCMA Service – Chapter Level

President (5 points and maximum 2 terms credit)	10
Other elected Chapter Officer positions (e.g., vice president, secretary, treasurer) (2 points for each elected officer position)	6
Committee Chair (e.g., programs, membership, education) (2 points for each position)	4
Subtotal (20 Maximum)	20

NCMA Service – National Level

Board of Directors (6 points for each elected 3-year term)	12
Board of Advisors (1 point for each year)	4
Working Group (e.g., Awards Review Team, Certification Review Team, etc.) (1 point for each Working Group)	5
Member, National Committee (4 points for each elected 2-year term)	8
CMLDP Coach (3 points for each year)	6
CMLDP Mentor (1 point for each year)	2

Formal Mentoring Program for a Contracts Professional or of an NCMA Chapter (1 point for each year max of 2 times)	2
National Event Volunteerism (1 point for each year up to a max of 3 years)	3
Subtotal (42 Maximum)	42

Publications

First NCMA publication (e.g., Contract Management Magazine, Journal of Contract Management).	3
NCMA Subsequent publications (2 points for each subsequent publication)	6
Peer-reviewed non-NCMA publications (e.g., Inside Supply Chain Management Magazine, PMI Network, etc.) (1 point for each publication)	4
Subtotal (13 Maximum)	13

NCMA National or Chapter Level Speaking

NCMA National Presenter (2+ hour session)	3
NCMA National Presenter Subsequent 2+ hour sessions (2 points for each speaking event)	6
NCMA National Presenter (1–2-hour session)	2
NCMA National Presenter Subsequent 1–2-hour sessions (1 point for each speaking event)	2

Chapter Level Presenter	2
Chapter Level Presenter Subsequent Sessions (1 point for each speaking event)	3
Subtotal (18 Maximum)	18

Volunteerism - Non-NCMA Events

Volunteer position (e.g., major committee chair)	1
Volunteer events (0.5 points for each event)	1
Subtotal (2 Maximum)	2

Academic Support (Teaching) in Contract Management

Teaching/Graduate Assistant in contract management field for a semester or academic quarter (1 point for each period)	5
Developed a contract management related continuing education course (1 point for each course)	5
Subtotal (10 Maximum)	10

National Awards and Recognition

First Time Award	3
Subsequent Awards (1 point for each subsequent award)	3
Subtotal (6 Maximum)	6

Commitment to Contract Management and the NCMA Community

(this section provides an opportunity for the nominee to highlight their commitment to the profession that may not be included in the questions above)

Other significant accomplishments (e.g., additional publications, speaking engagements, etc.), and commitment to advancing both the concepts and practices of the contract management profession and the NCMA community	10 (can earn up to 10 points)
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(e.g., NCMA Working Groups, Conferences, etc.). Maximum 300 words (~1,800 characters).	
Subtotal (10 Maximum)	10

Total Maximum Points

152